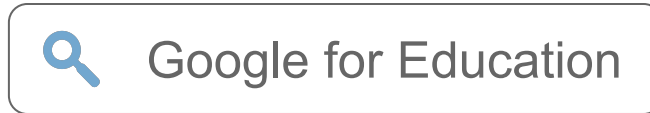


Create, Collaborate and Connect

# Digital Skilling with Google Workspace for Education





@sangeetagulati9

Sangeeta Gulati

National ICT Award, 2016

Head, Department of Mathematics

Sanskriti School

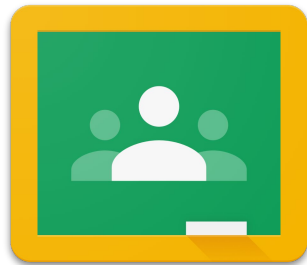
New Delhi, India



Google for Education  
Certified Trainer

CERTIFIED  
Innovator

Google for Education



# Google Classroom

Tool to organize and manage your classes



## Teachers-

- Create classes
- Connect with students
- Distribute assignments
- All resources at one place
- Grade and share feedback

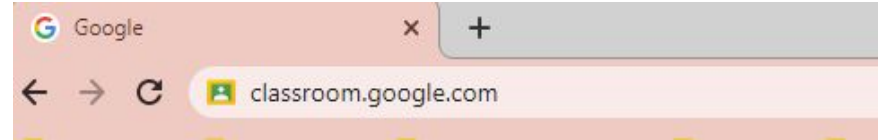
## Students-

- Join classroom
- Interact with teachers
- Attempt assignments
- Access resources
- Instant feedback and grades

# How to open Google Classroom?

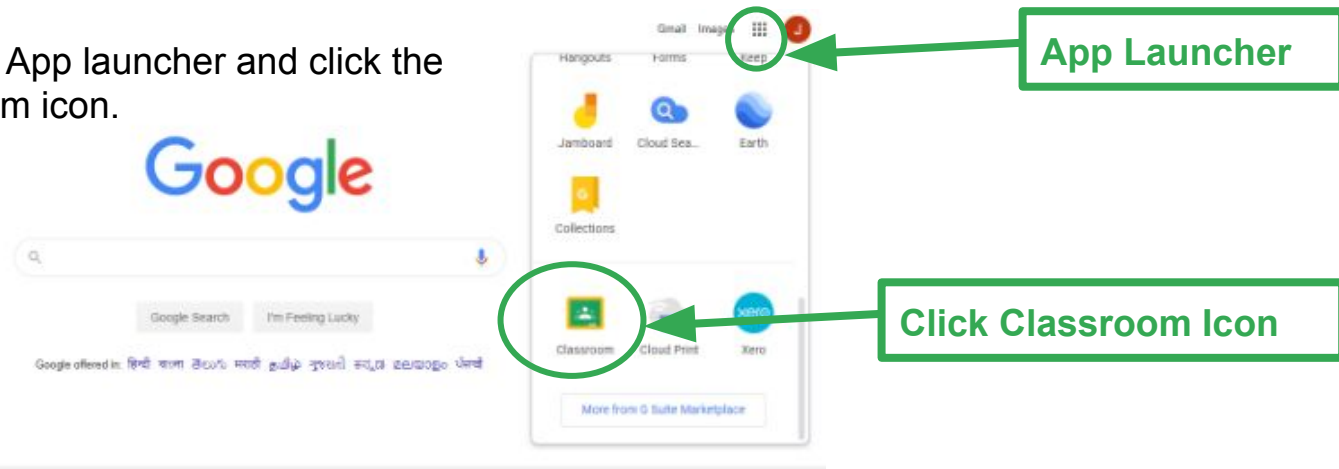


Type in the address bar  
[classroom.google.com](https://classroom.google.com)



Or

Or go to App launcher and click the Classroom icon.

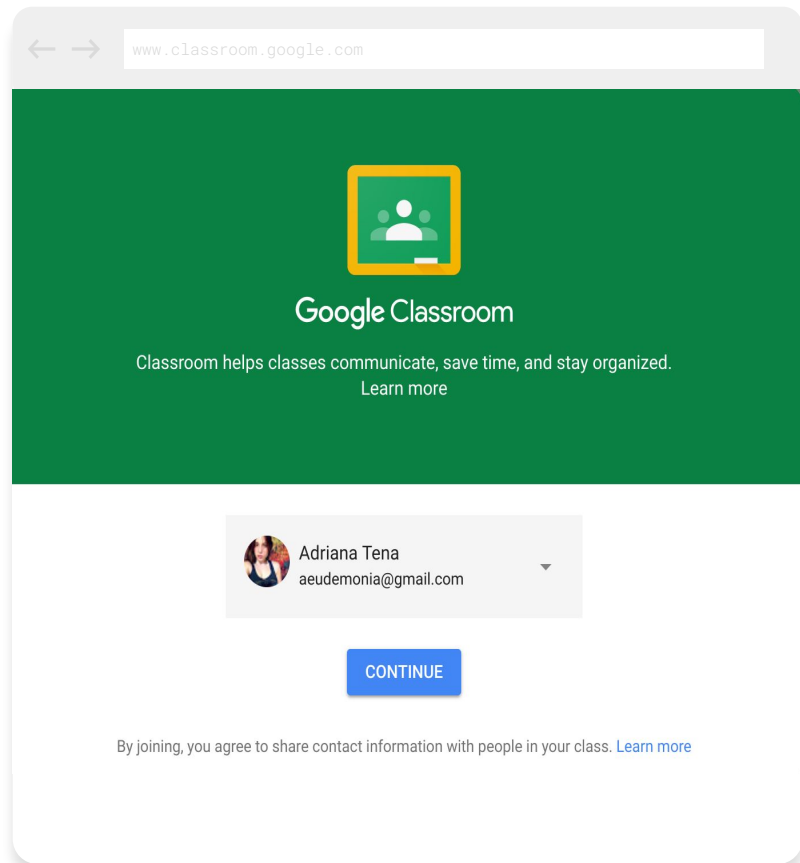




# Classroom

Connect to classroom using  
your G Suite or gmail account

[www.classroom.google.com](http://www.classroom.google.com)



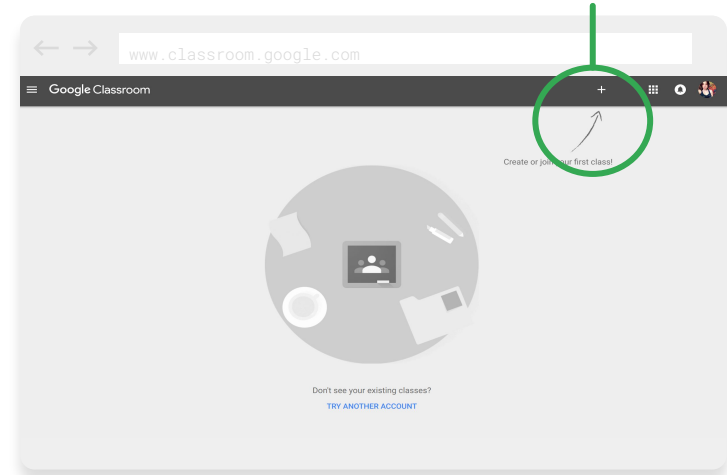


Choose the type of user

Choose if you are a student or teacher  
and start using classroom ...

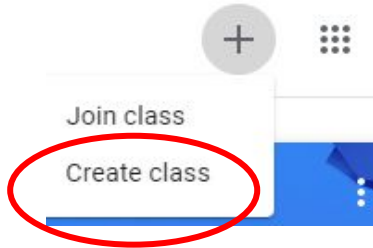


Decide whether to join a  
class or create a class



Use the + sign to choose

# How to create Google Classroom?



## Create class

Class name (required)

Section

Subject

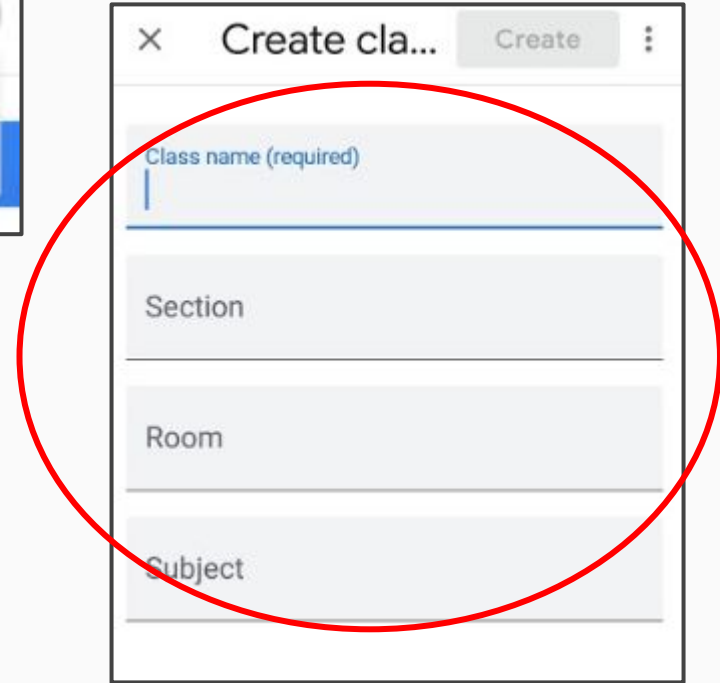
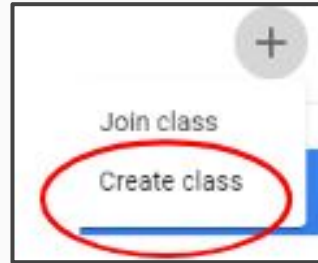
Room

Cancel

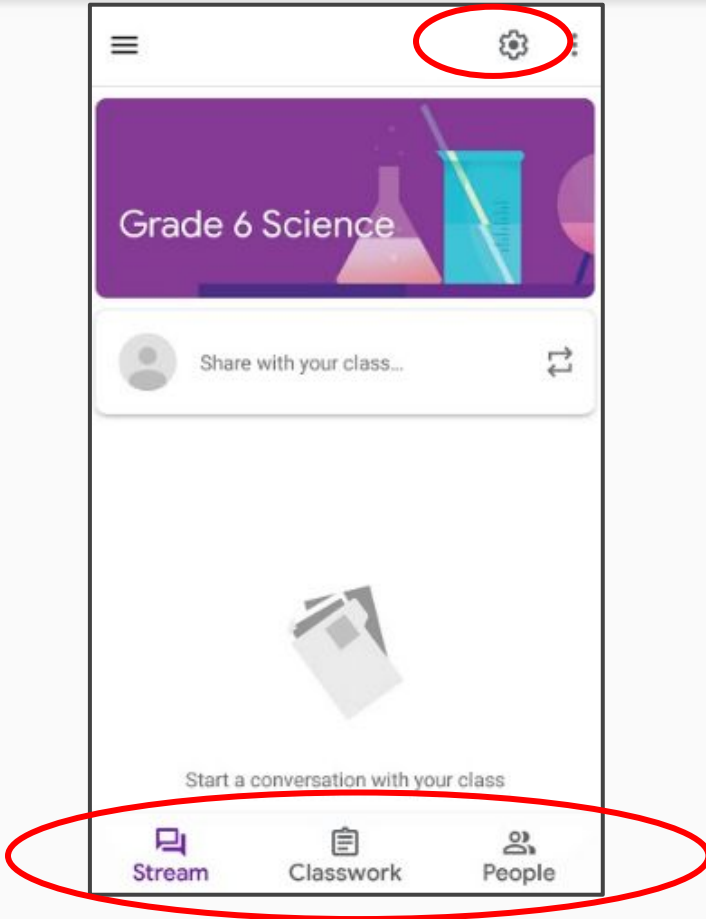
Create



# Google Classroom in Mobile Phone



# Google Classroom in Mobile Phone



Choose the tab-

- Stream
- Classwork
- People

# Use of Stream Tab



Grade 6 Science

**Stream** Classwork People Grades

**Grade 6 Science**

Class code rdhsrq [ ]

Meet link Generate Meet link [ ]

Select theme  
Upload photo

**Upcoming**

No work due soon

View all

Share something with your class...

**Jyoti Sidhu**  
1:04 PM

Welcome to the Science class!  
Timing for class will be 10:00 am to 10:45 am.

?

# Post Pictures and Videos on Stream Tab



English Spoken Class

Stream

Classwork

People

Grades



## English Spoken Class

Class code xfhwi15

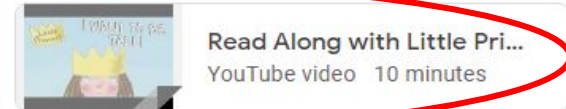
Meet link <https://meet.google.com/lookup/b45i6qsolw>

Select theme  
Upload photo

Jyoti Sianu  
7:02 PM

Hello Students,

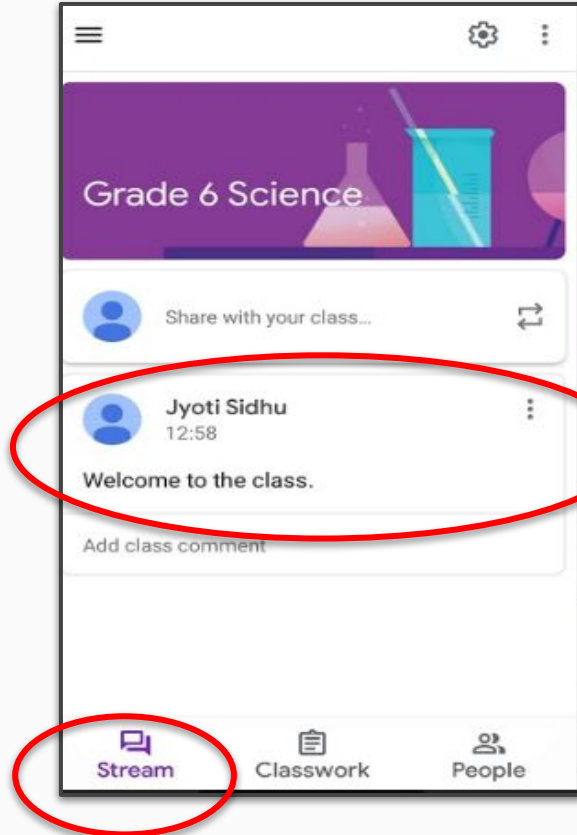
There is a new mobile application to improve English. Check the video and the picture attached in this notice. Take the help of your parents and download it in your mobile phones.



Add class comment...

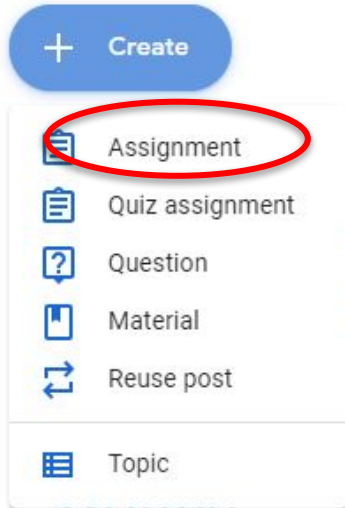


# Google Classroom in Mobile Phone



Post announcements for your class

# How to create assignment in Google Classroom?



On the Classwork page, click the “+ Create” button and select “Assignment”

X Assignment Assign

Title  
With the help of the diagrams, tabulate the difference between a shrub and a tree, based on the properties of the stem.

Instructions (optional)  
Read the text given in the book about the shrubs and trees. Then create the diagrams.

Add + Create

For  
Grade 6 Scie... All students

Points  
100

Due  
Thu, Jun 25

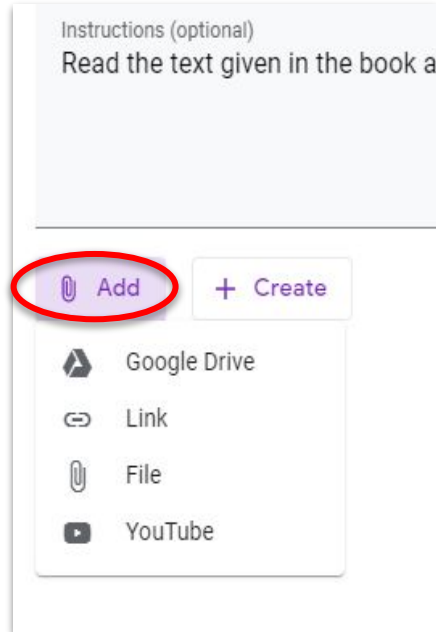
Topic  
Revision Test

Rubric  
+ Rubric

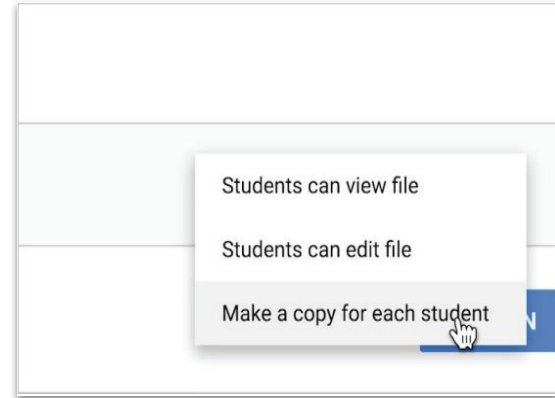
Originality reports [Learn more](#)

Fill in the assignments details, including due date, marks, rubrics and point value

# Add Reference Material to the Assignment

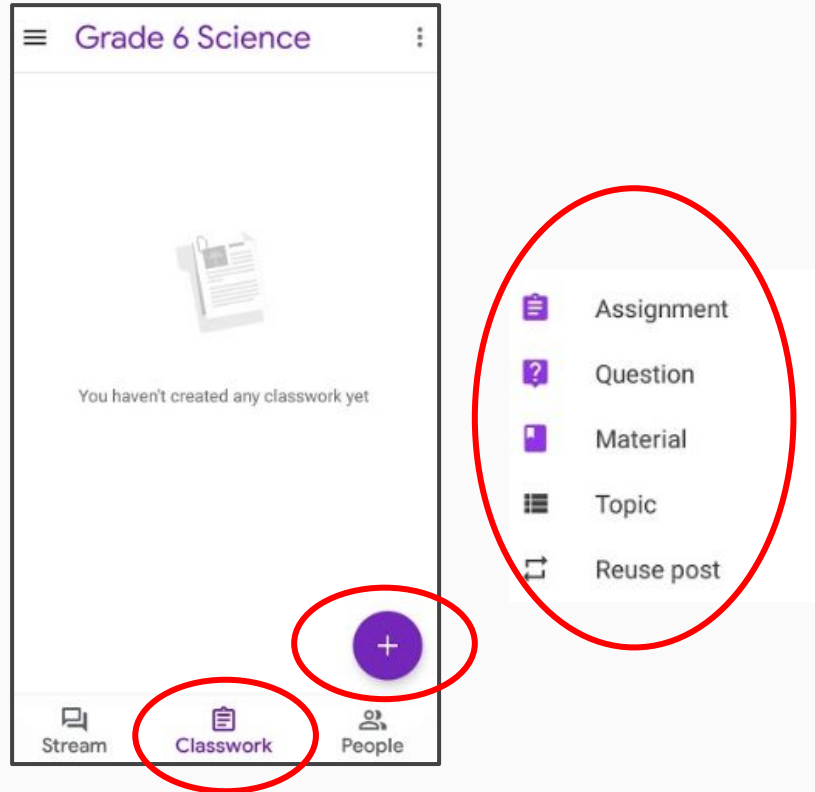


**Attach relevant documents, links or materials**



**(optional) Make copies of the attachments**

# Google Classroom in Mobile Phone

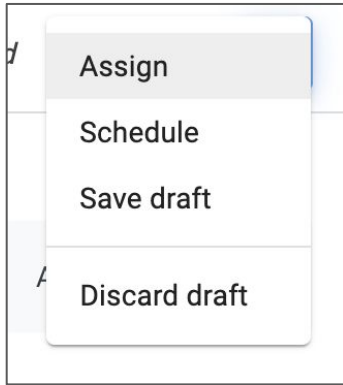


Assign the classwork by clicking on plus icon and then select-

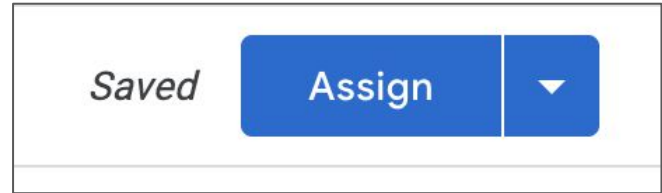
- Assignment
- Question
- Material
- Topic
- Reuse post



# Assign work in your Classroom

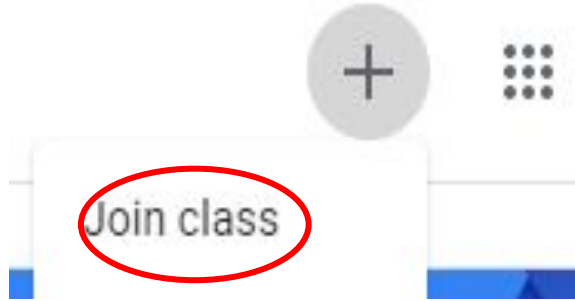


Hover over the “Assign” button in the top right corner. You can assign now, schedule to post later or save as a draft.

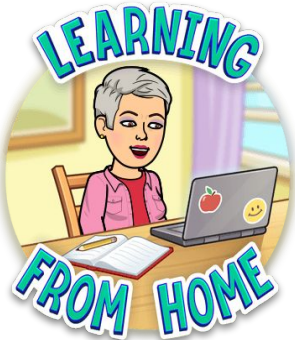


Select the “Assign” button to share directly with students.

# How to join Google Classroom as a student?



tfxsvef



Join the class by writing the code

# How to join Google Classroom?



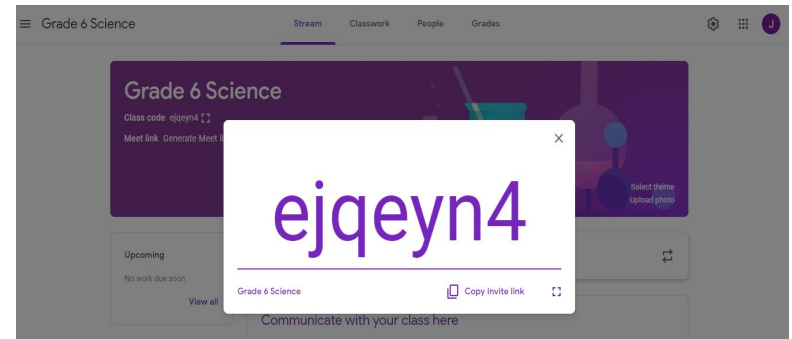
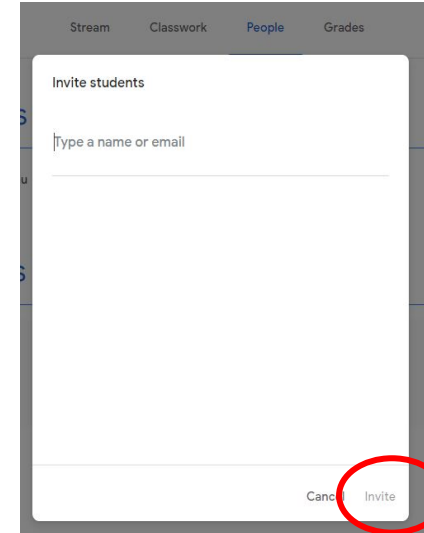
Invite your students to join your class by putting their email IDs.

**Or**

You can share the code with your students .

**Or**

Use the invite link



# Let students get to work



**Student submissions are automatically organized for you to view their progress**

1. Click on the assignment.
2. Click on each student's individual documents (not done).
3. You can comment on student work in progress.

The screenshot displays a LMS interface for a 'Grade 6 Science' assignment. The top navigation bar includes 'Instructions' and 'Student work' tabs. Below the navigation, there are controls for 'Return', '100 points', and a settings icon. The main content area is divided into two sections: a list of students and a grid of document thumbnails.

**Assignment Instructions:** With the help of the diagrams, tabulate the difference between a shrub and a tree, based on the properties of the stem.

**Submission Summary:** 15 Turned in, 2 Assigned.

Student	Status	Score
NISTHA DABHI	Turned in	10 / 10
RAGNI KANSARA	Turned in	___ / 10
RAKHUMARI KANSARA	Turned in	___ / 10
NANDINI KHATIK	Turned in	___ / 10

The document thumbnails show individual student submissions, each with a 'Turned in' status and a blue checkmark icon. The students listed in the thumbnails are NISTHA DABHI, RAGNI KANSARA, RAKHUMARI KANSARA, NANDINI KHATIK, PINKY LALVANI, NEENA NAT, VIKAS NAT, and CHANDRIKA PARMAR.

# Grade Students' Work

A screenshot of a digital grader interface. At the top, it says "Assignment" and "brian student" with a "Turned in" status. Below this is a rich text editor toolbar with various icons for text formatting and editing. The main content area shows a document with the following text:

President Obama and Vladimir Putin's Impromptu Conversation and its Implications

On June 4, 2014, President Obama arrived in Paris and proceeded to travel around France in order to attend ceremonies commemorating the 70th anniversary of the Normandy landings. While on the surface this trip appeared to have little significant historical relevance besides the remembrance of an important day in history, the underlying motivation was to unite leaders of Western nations and Eastern nations, specifically Russia, the United States, and Ukraine. This shows the complexity of international diplomacy and how appearance does not necessarily mirror reality. While on this trip, President Obama discussed the Ukraine situation with Vladimir Putin during an impromptu meeting. In this sense, the diplomatic trip was extremely significant not only historically, but currently. The situation in Ukraine in 2014 was at the height of its intensity, and international powers were clashing. Leftover cold war tension was reinvigorated by Russia's invasion of Crimea. The potential for a second Cold War was looming over the leaders' heads. The result of this short, ad-lib meeting led the way for discussions between Russia and other nations to avoid the old "I win, you lose" Russian motto. The diplomatic trip taken by

On the right side of the interface, there is a "Files" panel showing the document name "brian student - Assig..." and a note that it has "2 flagged passages".

**Once you click on a student's assignment,  
you will see this grader view.**

# Provide Richer Feedback



A screenshot of a document editor interface. The top bar shows '100 / 100 Draft grade' and a 'Return' button. The main text area contains a paragraph about 'adaptations' with a highlighted section. A comment bubble from 'Tammy Teacher' is open, showing a search for 'format' and several suggestions: 'Incorrect MLA format', 'Check quotation format', 'File name needs to follow this format in syllabus', and 'Make sure that you submit the file in the correct format'. On the right, a 'Comment bank' panel is visible, containing an 'Add comment' button and a search bar. Below the search bar, three saved comments are listed, each with a vertical ellipsis menu icon to its right.

Save frequently used feedback to a personalized comment bank.

Click “+ Add comment” button to save a frequently used piece of feedback.  
Type in a single keyword to pull up saved comments from your comment bank.

# Return Student Work



You can return one student's work, return a draft grade or return all student submissions.

A screenshot of a grading interface. On the left is a vertical sidebar with a message icon and a right-pointing arrow. The main area shows a rubric with four categories: 'Rubric' (29/40), 'Concept developm...' (8/10), 'Content accuracy' (6/10), and 'Formatting and ...' (10/10). Below these is a section for 'References' (5/10) and an 'Overall feedback' box containing the text: 'Good work but you need to work on your sentence structure. Generally, a good paper starts with a thesis.'

A screenshot of a 'Return' dropdown menu. At the top, it says 'Not returned' in red and 'Return' in a blue button. The dropdown menu is open, showing three options: 'Return this submission', 'Return draft grades', and 'Return all submissions'. A hand cursor is pointing at the 'Return all submissions' option.

# Review Assignment Grades



You can review all the grades for the assignment with the Classroom gradebook.

To access your gradebook, click the “Grades” tab on the top of the page.

Grade 6 Science

Stream Classwork People **Grades**

Jun 25  
With the help of t...  
out of 100

Sort by first name ▾

Class average							
<input checked="" type="checkbox"/>	NISTHA DABHI	88.89%		5/5	9	5	20
<input type="checkbox"/>	RAGNI KANSARA	66.67%	90	0	10	5	Not assign
<input type="checkbox"/>	RAKHILUMARI KANSARA	95.69%	100	5/5	8	5	18
<input type="checkbox"/>	NANDINI KHATIK	84.35%		5	10	5	18



# Reusing Assignments



Stream **Classwork**

+ Create

- Assignment
- Quiz assignment
- Question
- Material
- Reuse post**
- Topic

To reuse an assignment for another class, click on the “Classwork” page. Hover over “+ Create” and select “Reuse post”.

Select post (Grade 6 Science)

Title	Teacher	Post date
With the help of the diagrams, tabulate the difference between a s... Read the text given in the book about the shrubs and trees. Then c...	Jyoti Sidhu	1:23 PM

Select which class you will be reusing a post from.

Create new copies of all attachments



REUSE

Select which post from that class you want to reuse.

# Reusing Assignments



Select post (Grade 6 Science)

Title	Teacher	Post date
 With the help of the diagrams, tabulate the difference between a s... Read the text given in the book about the shrubs and trees. Then c...	 Jyoti Sidhu	1:23 PM

Create new copies of all attachments

REUSE

Once you have selected the assignment you want to reuse, click "Reuse" at the bottom right corner.

Assignment

Title  
With the help of the diagrams, tabulate the difference between a shrub and a tree, based on the properties of the stem.

Instructions (optional)  
Read the text given in the book about the shrubs and trees. Then create the diagrams.

Buttons: Add, Create

For: Grade 6 Scie... All students

Points: 100

Due: No due date

Topic: No topic

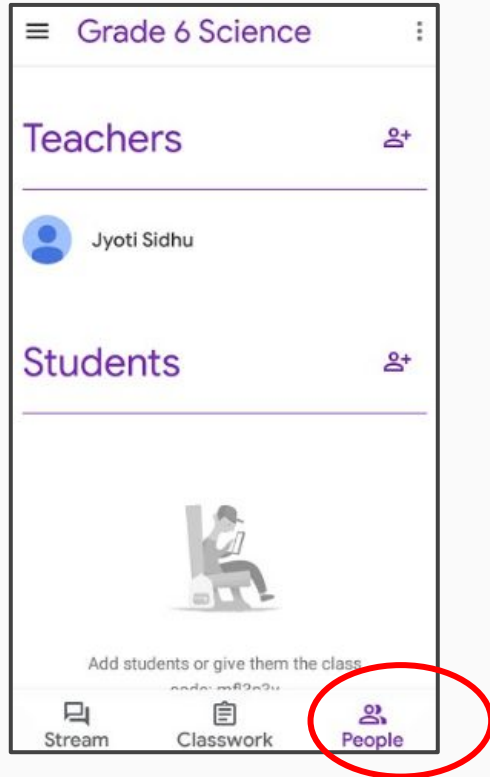
Rubric: + Rubric

Originality reports: [Learn more](#)

Assign

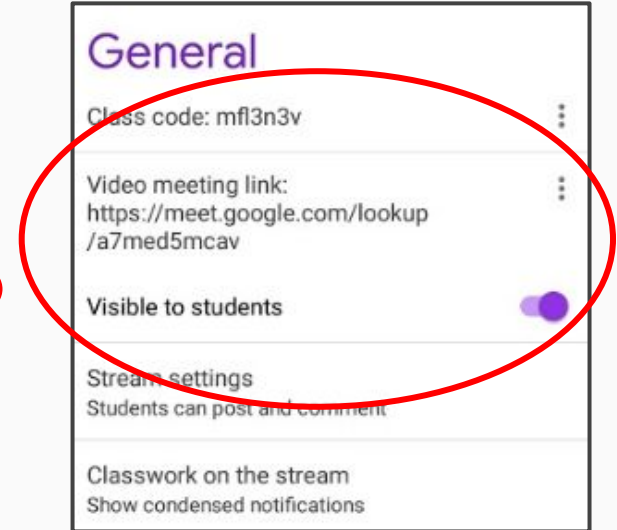
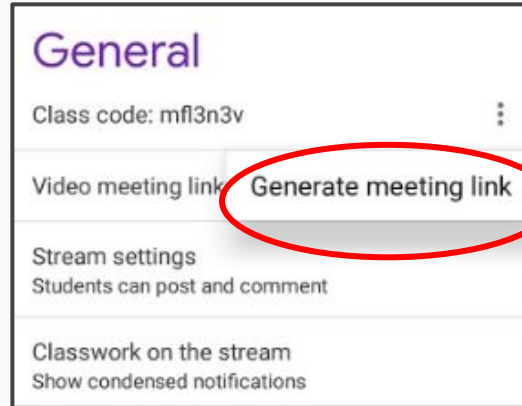
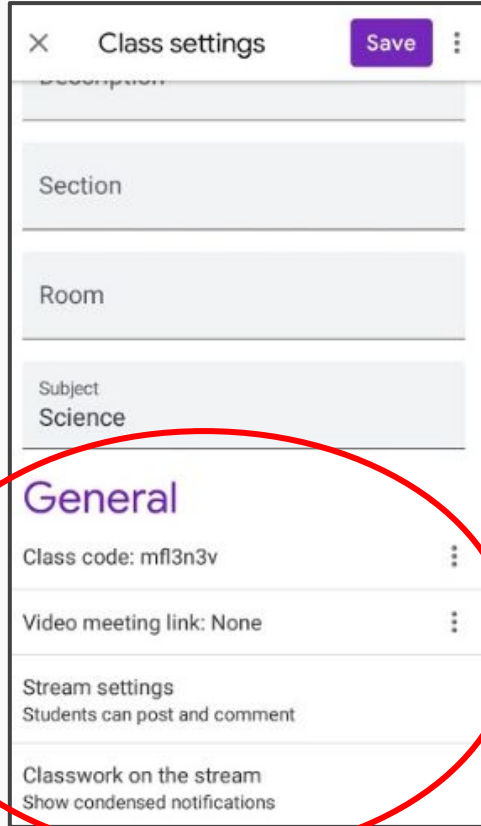
An exact copy of that assignment will be populated and you can make changes as needed.

# Google Classroom in Mobile Phone



**Add the teachers and students to your class**

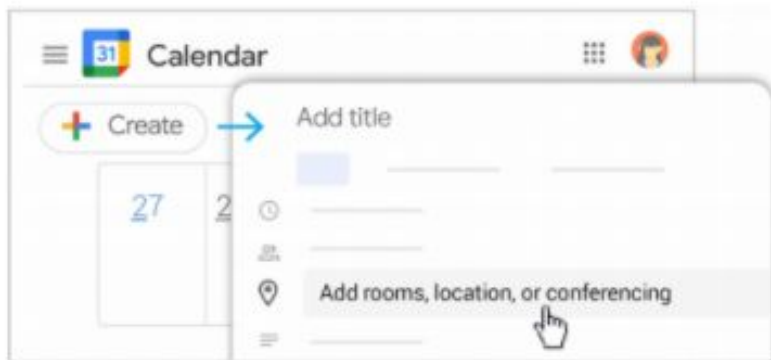
# Google Classroom in Mobile Phone




# Google Meet

Google meet allows us to have virtual meetings.

You can directly put [meet.google.com](https://meet.google.com) in address bar and have your virtual meetings. And you can also go in calendar and set up your meetings.



1. In Calendar, click **Create** 
2. Add your event details and guests.
3. Click **Add rooms, location, or conferencing**.
4. Click **Save**.

See other ways to [start a video meeting](#).

# Google Meet

The image shows a screenshot of the Google Meet interface. On the left is a large video feed showing a person's profile picture. On the right is a sidebar with a 'PEOPLE (3)' section showing three participant icons and a 'CHAT' section. At the bottom is a control bar with several icons: a dropdown menu for 'Team meeting', a microphone icon, a red phone icon, a red camera icon, a 'Present now' button with a plus sign, and a three-dot menu icon. Blue lines connect these icons to text labels on the right side of the image.

View meeting participants

Chat with meeting participants

Share meeting details with guests

Turn microphone on or off

Leave meeting

Turn camera on or off

Share your screen or give presentations

See additional settings, such as recording the meeting or changing your video resolution

# Google Meet

Google Meet is now integrated in Google classroom also. Students can join the class through the meet link with their teacher's permission.

☰ Grade 6 Science

Stream

Classwork


People

Grades



## Grade 6 Science

Class code: rdherqt [ ]

Meet link <https://meet.google.com/lookup/beeavwveja> 

Select theme  
Upload photo

### Upcoming

No work due soon



Share something with your class...



# Thank you!